



**Southern Leyte State University
 Sogod Campus
 Announces its search of One (1) Contract of Service Faculty
 of Arts and Sciences**

POSITION TITLE : One (1) PART-TIME INSTRUCTOR (Entrepreneurship & Management)

Position Status : Contract of Service

Hourly Rate : **Php 170.00** (Bachelor’s degree in the field of specialization)
Php 200.00 (At least with 9 earned master’s degree units aligned to field of specialization)
Php 270.00 (With Master’s degree in the field of specialization)
Php 350.00 (With Doctorate degree in the field of specialization)

Minimum Qualifications

Education : Bachelor’s Degree in the area of specialization or its allied or related fields
 Experience : None required
 Training : None required
 Eligibility : None required

Documents Required:

1. Application letter addressed to:
DR. JUDE A. DUARTE
 University President
 Southern Leyte State University – Sogod Campus
 Sogod, Southern Leyte
2. Authenticated copy of Transcript of Records;
3. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized pictures (CS Form No.212, Revised 2025) which can be downloaded at www.csc.gov.ph
4. Performance rating in the last rating period (if applicable)
5. Authenticated copy of eligibility/ license and ratings (if applicable)
6. Service Record (if employed in the gov’t sector) or Certificate of Employment (if employed in the private institution) **as reflected in PDS**
7. Authenticated copy of certificates of trainings/seminars and other related certificates (if applicable) **as reflected in PDS**
8. NBI Clearance

SLSU highly encourage all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to send their application to SLSU-Main Campus, Sogod, Southern Leyte through this link <https://hrmis.southernleytestateu.edu.ph/job-vacancy> in PDF File not later than **August 22, 2025**.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Prepared by:

Noted by:

(SGD) GORDON B. OPINA, MPA
 Director, UHRMD/ HRMO III

(SGD)CONSTANTINO G. MEDILO JR., PhD
 Chairperson, HRMPSB for Faculty