

**ANNUAL PROCUREMENT PLAN FOR 2018
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

- Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
- For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
 - Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, Misamis Occidental (Oroquieta) and Southern Leyte (Maasin)- **Region XIII**
 - Misamis Oriental, Bacolod, Calbayog, Bontoc and Northern Samar (Cataraman)- **Regions VI, VII, VIII, X, & XI**
 - Surigao Del Norte - **Surigao Del Norte**
 - Zamboanga Sibugay- **Zamboanga Sibugay**
 - Camiguin - **Camiguin**
- Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
- APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps-philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
- For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
- The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
 - DBM Central Office- for entities in the Central Office
 - DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs

The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:

 - ps.app.nga@gmail.com- For central and regional offices of all national government agencies
 - ps.app.suc@gmail.com- For main and other campuses of all state universities and colleges
 - ps.app.gocc@gmail.com- For all central and regional offices of government owned and controlled corporations
 - ps.app.deped@gmail.com- For primary and secondary schools
 - ps.app.lgu@gmail.com - For Local government units
- Consistent with Circular Letter No.2016-09 dated October 27, 2016, the APP for FY 2017 must be submitted on or before **November 30, 2016**.
- Rename your APP file in the following format: APP2017- Name of Agency- Region (e.g. APP2017 -PS- Central Office).
- For further assistance/clarification, agencies may call the Corporate Planning and Business Development Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: **Southern Leyte State University-Main Campus**
 Region: **VIII - Maasin**
 Address: **San Roque, Sogod, So. Leyte**

Agency Account Code: **8081000000**

Contact Person: **MIGUEL M. BIDON,MM**
 Position: **Administrative Officer V**
 E-mail : **None**
 Telephone/Mobile Nos: **9286034444**

UACS	Product Code	Item & Specifications/Description	Unit	Price (as of 06/02/2017)	End-USER	Procurement Mode	Estimated Budget		1st	2nd	3rd	4th	TOTAL		Procurement Schedule	Remarks
							MOOE	CO	Qty	Qty	Qty	Qty	Qty	Amount		
A. AVAILABLE AT PROCUREMENT SERVICE STORES																
COMMON OFFICE EQUIPMENT																
5020301000	13111203-AC-F01	ACETATE 1 roll	roll	819.98	Admin & Acad	AA	MOOE		5	7	10	3	25	20,499.52	Quarterly	
5020301000	47131812-AF-A01	AIR FRESHENER AEROSOL 280ml/150g min, 12 cans/box, individually shrink wrapped	can	95.12	Admin & Acad	AA	MOOE		20	25	10	10	65	6,182.80	Quarterly	
5020301000	12191601-AL-E01	ALCOHOL ETHYL 68%-72%, scented, 500ml (-5ml), 36 bottles/box	bottle	53.34	Admin & Acad	AA	MOOE		25	25	32	15	97	5,173.67	Quarterly	
5020301000	26111702-BT-A02	BATTERY dry cell AA 2 pieces per blister pack 10 packs/box	pack	21.75	Admin & Acad	AA	MOOE		75	36	47	25	183	3,980.25	Quarterly	
5020301000	26111702-BT-A01	BATTERY dry cell AAA 2 pieces per blister pack 10 packs/box	pack	20.59	Admin & Acad	AA	MOOE		15	10	13	5	43	885.37	Quarterly	
	26111702-BT-A03	BATTERY dry cell D 2 pieces per blister pack 10 packs/box	pack	98.60									0	-		

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							MOOE	CO	Qty	Qty	Qty	Qty	Qty	Amount		
	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	11,600.00								0	-			
5020301000	47131604-BR-S01	BROOM SOFT (TAMBO) weight: 200g min tiger grass, 25 pieces/bundle	piece	98.60	Admin & Acad	AA	MOOE	21	24	12	10	67	6,606.20	Quarterly		
	47131604-BR-T01	BROOM STICK (TINGTING) 25 pieces per bundle	piece	26.68								0	-			
5020301000	44101807-CA-C01	CALCULATOR COMPACT electronic, 12 digits cap, 1 unit in individual box, 40 units/carton	unit	150.80	Admin & Acad	AA	MOOE	6	8	8	5	27	4,071.60	Quarterly		
	44101808-CA-S01	CALCULATOR SCIENTIFIC 1 unit in individual box 40 units/carton	unit	288.70								0	-			
5020301000	13111201-CF-P01	CARBON FILM A4 SIZE 100 sheets per box 50 boxes/carton	box	220.38	Admin & Acad	AA	MOOE	10	5	5	2	22	4,848.29	Quarterly		
5020301000	13111201-CF-P02	CARBON FILM Legal black, size 216mm x 330mm, 100 sheets per box, 50 boxes/carton	box	226.20	Admin & Acad	AA	MOOE	10	5	4	2	21	4,750.20	Quarterly		
5020301000	14111525-CA-A01	CARTOLINA ASSORTED COLORS 20 pieces per pack, 5 packs/bundle	pack	71.92	Admin & Acad	AA	MOOE	41	10	15	10	76	5,465.92	Quarterly		
	56101504-CM-B01	CHAIR MONOBLOC BEIGE, with backrest, w/o armrest, 25 pieces/stack	piece	292.90								0	-			
	56101504-CM-W01	CHAIR MONOBLOC WHITE, with backrest, w/o armrest, 25 pieces/stack	piece	292.90								0	-			
5020301000	44121710-CH-W01	CHALK WHITE ENAMEL 100 pieces per box 30 boxes/carton	box	28.85	Admin & Acad	AA	MOOE	10	12	15	5	42	1,211.67	Quarterly		
5020301000	47131829-TB-C01	CLEANER TOILET BOWL AND URINAL 900ml-1000ml cap 12 bottles/box	bottle	46.40	Admin & Acad	AA	MOOE	15	5	5	5	30	1,392.00	Quarterly		
5020301000	47131805-CL-P01	CLEANSER SCOURING POWDER 350g min./can 48 cans/box	can	23.72	Admin & Acad	AA	MOOE	5	5	5	5	20	474.44	Quarterly		
	60121413-CB-P01	CLEARBOOK A4 SIZE 12 pieces/box	pack	40.96								0	-			
5020301000	60121413-CB-P02	CLEARBOOK LEGAL 12 pieces/box	pack	43.40	Admin & Acad	AA	MOOE	13	5	5	5	28	1,215.08	Quarterly		
	44122105-BF-C01	CLIP BACKFOLD 19MM 12 pieces per box 50 boxes/carton	box	8.44								0	-			
	44122105-BF-C02	CLIP BACKFOLD 25MM 12 pieces per box 50 boxes/carton	box	14.94								0	-			
	44122105-BF-C03	CLIP BACKFOLD 32MM 12 pieces per box 50 boxes/carton	box	21.32								0	-			
	44122105-BF-C04	CLIP BACKFOLD 50MM 12 pieces per box 50 boxes/carton	box	44.08								0	-			
	14111506-CF-L11	CONTINUOUS FORM 1 PLY 280 x 241mm ,2,000 sets per box, 1 box	box	703.54								0	-			
	14111506-CF-L12	CONTINUOUS FORM 1 PLY 280MM X 378MM 2000 sets per box 1 box	box	1,148.40								0	-			
	14111506-CF-L21	CONTINUOUS FORM 2 PLY 280 x 241 mm 1,000 sets per box, 1 box	box	853.76								0	-			
	14111506-CF-L22	CONTINUOUS FORM 2 PLY 280MM X 378MM 1000 sets per box 1 box	box	1,450.00								0	-			
	14111506-CF-L31	CONTINUOUS FORM 3 PLY 280 x 241mm, 500 sets per box, 1 box	box	665.67								0	-			
	14111506-CF-L32	CONTINUOUS FORM 3 PLY 280MM X 378MM 500 sets per box 1 box	box	1,154.20								0	-			
5020301000	44121801-CT-R01	CORRECTION TAPE 1 piece in individual plastic, 50 pieces/box	piece	19.58	Admin & Acad	AA	MOOE	20	15	15	15	65	1,272.75	Quarterly		
5020301000	44121612-BL-H01	CUTTER BLADE 20 tubes/box	tube	10.96	Admin & Acad	AA	MOOE	7	5	5	5	22	241.16	Quarterly		
5020301000	44121612-CU-H01	CUTTER KNIFE	piece	22.04	Admin & Acad	AA	MOOE	10	5	5	5	25	551.00	Quarterly		
5020301000	44111515-DF-B01	DATA FILE BOX made of chipboard, with closed ends, 8 pieces/bundle	piece	77.84	Admin & Acad	AA	MOOE	34	15	20	11	80	6,226.88	Quarterly		
	44122011-DF-F01	DATA FOLDER made of chipboard, taglia lock, 6 pieces/bundle	pc.	76.56								0	-			
	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	533.58								0	-			
5020301000	47131811-DE-B02	DETERGENT BAR, 140 grams, One (1) piece, individually wrapped in plastic	bar	8.12	Admin & Acad	AA	MOOE	15	10	10	5	40	324.80	Quarterly		

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							MOOE	CO	Qty	Qty	Qty	Qty	Qty	Amount		
5020301000	4713181-DE-P02	DETERGENT POWDER ALL PURPOSE 1 kilogram (-2.5%) per plastic pouch, 25 pouches/sack	pouch	41.75	Admin & Acad	AA	MOOE		15	25	25	10	75	3,131.13	Quarterly	
	52161535-DV-R01	DIGITAL VOICE RECORDER memory: 4GB (expandable), 1 unit in individual box, 10 units/pck	unit	6,948.40									0	-		
	47131800-DB-S01	DISINFECTANT BLEACHING SOLUTION	container	113.56									0	-		
5020301000	47131803-DS-A01	DISINFECTANT SPRAY AEROSOL 400 grams, 12 cans/box, individually shrink wrapped	can	134.27	Admin & Acad	AA	MOOE		15	10	20	15	60	8,056.20	Quarterly	
	45121517-DO-C01	DOCUMENT CAMERA 1 unit/box	unit	28,304.00									0	-		
5020301000	47131601-DU-P01	DUST PAN, 12 pieces/bundle	piece	30.16	Admin & Acad	AA	MOOE		5	5	5	5	20	603.20	Quarterly	
5020301000	43202003-DV-W01	DVD REWRITABLE 10 pieces/pack	piece	24.30	Admin & Acad	AA	MOOE		10	5	5	9	29	704.76	Quarterly	
	40101604-EF-G01	ELECTRIC FAN INDUSTRIAL 1 unit/box	unit	1,170.44									0	-		
	40101604-EF-C01	ELECTRIC FAN ORBIT TYPE ceiling, metal blade, 1 unit/box	unit	1,472.04									0	-		
	40101604-EF-S01	ELECTRIC FAN STAND TYPE 1 unit/box	unit	1,078.68									0	-		
	40101604-EF-W01	ELECTRIC FAN WALL TYPE 1 unit/box	unit	881.60									0	-		
5020301000	44121506-EN-D02	ENVELOPE DOCUMENTARY for legal size document, 500 pieces per box, 1 box	box	565.94	Admin & Acad	AA	MOOE		2	2	2	2	8	4,527.53	Quarterly	
5020301000	44121506-EN-D01	ENVELOPE DOCUMENTARYfor A4 size document 500 pieces per box 1 box	box	425.57	Admin & Acad	AA	MOOE		1	1	1	1	4	1,702.28	Quarterly	
5020301000	44121506-EN-X01	ENVELOPE EXPANDING KRAFTBOARD LEGAL	box	693.45	Admin & Acad	AA	MOOE		2	2	2	2	8	5,547.58	Quarterly	
	44121506-EN-X02	ENVELOPE EXPANDING PLASTIC 100 pieces/box	piece	30.80									0	-		
5020301000	44121504-EN-W01	ENVELOPE MAILING WITH WINDOW 500 pieces per box 1 box	box	458.20	Admin & Acad	AA	MOOE		1	1	1	1	4	1,832.80	Quarterly	
5020301000	44121506-EN-M01	ENVELOPE MAILING WHITE 500 pieces per box 1 box	box	366.56	Admin & Acad	AA	MOOE		4	2	2	1	9	3,299.04	Quarterly	
	44111912-ER-B01	ERASER FELT FOR BLACKBOARD OR WHITEBOARD 12 pieces/box	piece	12.39									0	-		
5020301000	60121534-ER-P01	ERASER PLASTIC OR RUBBER 30 pieces/box	piece	2.55	Admin & Acad	AA	MOOE		10	10	5	5	30	76.56	Quarterly	
	43201827-HD-X02	EXTERNAL HARD DRIVE 1TB 2.5"HDD, USB 3.0, 1 unit in individual box, 10 units/pack	unit	3,381.40									0	-		
	44101714-FX-M01	FACSIMILE MACHINE	unit	3,906.88									0	-		
	44122118-FA-P01	FASTENER METAL 70mm between prongs, 50 sets per box, 10 boxes/pack	box	63.67									0	-		
	44111515-FO-X01	FILE ORGANIZER LEGAL 50 pieces/box	piece	78.82									0	-		
	44122018-FT-D01	FILE TAB DIVIDER A4 10 sets per pack 25 packs/box	pack	13.92									0	-		
	44122018-FT-D02	FILE TAB DIVIDER LEGAL 10 sets per pack 25 packs/box	pack	18.56									0	-		
	46191601-FE-M01	FIRE EXTINGUISHER DRY CHEMICAL 1 unit/box	unit	1,205.24									0	-		
	46191601-FE-H01	FIRE EXTINGUISHER PURE HCFC 1 unit/box	unit	5,568.00									0	-		
	43202010-FD-U01	FLASH DRIVE 16 GB 1 piece in individual blister pack, 5 pieces/box	unit	280.72									0	-		
	47131802-FW-P02	FLOOR WAX PASTE RED RED, 2 kilograms per can or plastic container. (min.), 4 cans/box	can	226.20									0	-		
	39101605-FL-T04	FLUORESCENT LAMP T5 28 WATTS 25 tubes/box	tube	127.60									0	-		
5020301000	44122011-FO-F01	FOLDER FANCY A4 50 pieces per bundle 1 bundle	bundle	277.24	Admin & Acad	AA	MOOE		8	6	6	4	24	6,653.76	Quarterly	
5020301000	44122011-FO-F02	FOLDER FANCY legal 50 pieces per bundle 1 bundle	bundle	324.80	Admin & Acad	AA	MOOE		30	10	14	6	60	19,488.00	Quarterly	

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							MOOE	CO	Qty	Qty	Qty	Qty	Qty	Amount		
	44122011-FO-L01	FOLDER L-TYPE A4 SIZE 50 pieces per pack 24 packs/box	pack	190.82									0	-		
	44122011-FO-L02	FOLDER L-TYPE LEGAL SIZE 50 pieces per pack 24 packs/box	pack	238.38									0	-		
5020301000	44122027-FO-P01	FOLDER PRESSBOARD size: 240mm x 370mm (-5mm), 100 pieces per box, 1 box	box	832.88	Admin & Acad	AA	MOOE	120	110	105	25	360	299,836.80	Quarterly		
	44122011-FO-T01	FOLDER TAGBOARD A4 for A4 size documents, 100 pieces per pack, 1 pack	pack	199.96									0	-		
	44122011-FO-T02	FOLDER TAGBOARD LEGAL for legal size documents ,100 pieces per pack, 1 pack	pack	223.49									0	-		
	47131830-FC-A01	FURNITURE CLEANER aerosol 300ml min./can 12 cans/box individually shrink wrapped	can	97.44									0	-		
5020301000	31201610-GL-J01	GLUE all purpose gross weight: 200 grams min 36 jars/box	jar	49.28	Admin & Acad	AA	MOOE	17	15	25	15	72	3,547.93	Quarterly		
	55101524-RA-H01	HANDBOOK ON RA9184	book	51.62									0	-		
5020301000	44122008-IT-T01	INDEX TAB 50 boxes/pack	box	53.43	Admin & Acad	AA	MOOE	5	10	13	5	33	1,763.18	Quarterly		
5020301000	10191509-IN-A01	INSECTICIDE AEROSOL net content: 600ml min, 12 cans/box, individually shrink wrapped	can	139.20	Admin & Acad	AA	MOOE	1	1	1	1	4	556.80	Quarterly		
	39101605-FL-T01	LED LINEAR TUBE, 18 WATTS, 20 tubes/box	tube	45.24									0	-		
	39101628-LB-L01	LIGHT BULB, LED, 7 WATTS, 1 piece in individual box, 100 pieces/carton	piece	80.85									0	-		
	14111609-LL-C01	LOOSELEAF COVER 1 bundle	pack	602.04									0	-		
	44111515-MF-B02	MAGAZINE FILE BOX LARGE 20 pieces/pack	piece	46.40									0	-		
5020301000	44121716-MA-F01	MARKER FLUORESCENT 3 colors per set 48 sets/pack	set	39.65	Admin & Acad	AA	MOOE	2	35	2	2	41	1,625.60	Quarterly		
5020301000	44121708-MP-B01	MARKER PERMANENT bullet type black bullet type black 12 pieces/box	piece	10.76	Admin & Acad	AA	MOOE	5	5	5	5	20	215.30	Quarterly		
5020301000	44121708-MP-B02	MARKER PERMANENT bullet type blue bullet type blue 12 pieces/box	piece	10.76	Admin & Acad	AA	MOOE	5	5	5	5	20	215.30	Quarterly		
	44121708-MP-B03	MARKER PERMANENT bullet type red bullet type red 12 pieces/box	piece	10.76									0	-		
5020301000	44121708-MW-B01	MARKER WHITEBOARD black 12 pieces/box	piece	11.46	Admin & Acad	AA	MOOE	5	5	5	5	20	229.22	Quarterly		
5020301000	44121708-MW-B02	MARKER WHITEBOARD blue 12 pieces/box	piece	11.46	Admin & Acad	AA	MOOE	5	5	5	5	20	229.22	Quarterly		
	44121708-MW-B03	MARKER WHITEBOARD red 12 pieces/box	piece	11.46									0	-		
	47121804-MP-B01	MOPBUCKET 1 unit/box	unit	2,131.50									0	-		
5020301000	47131613-MP-H02	MOPHANDLE screw type aluminum 12 pieces/bundle	piece	158.92	Admin & Acad	AA	MOOE	10	5	5	5	25	3,973.00	Quarterly		
5020301000	47131619-MP-R01	MOPHEAD made of rayon, weight: 400 grams min, 12 pieces/bundle	piece	110.20	Admin & Acad	AA	MOOE	10	5	5	5	25	2,755.00	Quarterly		
	43211708-MO-O01	MOUSE OPTICAL USB CONNECTION TYPE 1 unit in individual box 10 units/pack	unit	142.54									0	-		
	45111609-MM-P01	MULTIMEDIA PROJECTOR 4000 min ANSI Lumens, 1 unit/box	unit	29,539.40									0	-		
5020301000	14111514-NP-S02	NOTE PAD STICK-ON 2X3 100 sheets per pad 12 pads/pack	pad	34.80	Admin & Acad	AA	MOOE	15	15	15	10	55	1,914.00	Quarterly		
5020301000	14111514-NP-S03	NOTE PAD STICK-ON 3X3 100 sheets per pad 12 pads/pack	pad	47.54	Admin & Acad	AA	MOOE	5	5	5	5	20	950.74	Quarterly		
5020301000	14111514-NP-S04	NOTE PAD STICK-ON 3X4 100 sheets per pad 12 pads/pack	pad	60.30	Admin & Acad	AA	MOOE	5	5	5	5	20	1,205.94	Quarterly		
	14111514-NB-S01	NOTEBOOK STENOGRAPHER spiral 40 leaves 20 pieces/pack	book	13.43									0	-		
5020301000	14111531-PP-R01	PAD PAPER RULED 10 pads/bundle	pad	19.35	Admin & Acad	AA	MOOE	2	2	2	2	8	154.79	Quarterly		
5020301000	44122104-PC-G01	PAPER CLIP 32MM 100 pieces per box or 52 grams (min.) (net of box) 50 boxes/carton	box	7.40	Admin & Acad	AA	MOOE	43	15	27	30	115	851.09	Quarterly		

UACS	Product Code	Item & Specifications/Description	Unit	Price (as of 06/02/2017)	End-USER	Procurement Mode	Estimated Budget		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		Procurement Schedule	Remarks
							MOOE	CO	Qty	Qty	Qty	Qty	Qty	Amount		
5020301000	44122104-PC-J02	PAPER CLIP 48MM 100 pieces per box or 120 grams (min.) (net of box) 50 boxes/carton	box	15.06	Admin & Acad	AA	MOOE		30	20	30	12	92	1,385.23	Quarterly	
5020301000	14111507-PP-M01	PAPER MULTICOPY A4 80gsm, size: 210mm x 297mm, 5 reams/box	ream	137.30	Admin & Acad	AA	MOOE		97	250	215	65	627	86,085.60	Quarterly	
5020301000	14111507-PP-M02	PAPER MULTICOPY LEGAL 80 gsm, size: 216 mm x 330 mm 5 reams per box	ream	157.39	Admin & Acad	AA	MOOE		85	146	435	50	716	112,690.38	Quarterly	
5020301000	14111507-PP-C01	PAPER MULTI-PURPOSE A4, 70 gsm., 5 reams/box	ream	116.17	Admin & Acad	AA	MOOE		220	160	180	150	710	82,483.54	Quarterly	
5020301000	14111507-PP-C02	PAPER MULTI-PURPOSE LEGAL, 70 gsm., 5 reams/box	ream	132.01	Admin & Acad	AA	MOOE		193	85	75	50	403	53,199.22	Quarterly	
5020301000	14111503-PA-P01	PAPER PARCHMENT 100 sheets per box 20 boxes/pack	box	102.08	Admin & Acad	AA	MOOE		3	3	3	3	12	1,224.96	Quarterly	
	44101603-PS-M01	PAPER SHREDDER	unit	6,356.80									0	-		
	14111818-TH-P02	PAPER THERMAL 216MM X 30M 48 rolls/box	roll	36.77									0	-		
	44101601-PT-M01	PAPER TRIMMER CUTTING MACHINE	unit	9,021.32									0	-		
5020301000	44121706-PE-L01	PENCIL LEAD WITH ERASER One (1) dozen per box Twelve (12) boxes per pack	dozen	21.89	Admin & Acad	AA	MOOE		2	2	2	2	8	175.11	Quarterly	
5020301000	44121619-PS-M01	PENCIL SHARPENER 24 pieces/box	piece	208.80	Admin & Acad	AA	MOOE		2	2	2	2	8	1,670.40	Quarterly	
	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	310.88									0	-		
	43212102-PR-D02	PRINTER IMPACT DOT MATRIX 24 PINS 24 pins, 136 columns, 1 unit/box	unit	20,868.40									0	-		
	43212102-PR-D01	PRINTER IMPACT DOT MATRIX 9 PINS 9 pins, 80 columns, 1 unit/box	unit	6,504.39									0	-		
	43212105-PR-L01	PRINTER LASER MONOCHROME MONOCHROME 1 unit/box	unit	1,380.40									0	-		
5020301000	44101602-PU-P01	PUNCHER PAPER HEAVY DUTY paper, heavy duty, with 2 hole guide, 1 pc in individual box, 24 pcs/ctn	piece	127.46	Admin & Acad	AA	MOOE		5	5	4	4	18	2,294.29	Quarterly	
	47131501-RG-C01	RAGS ALL COTTON 32 pieces per kilo per bundle 30 bundles/sack	kilo	55.42									0	-		
5020301000	14111531-RE-B01	RECORD BOOK 300 PAGES size: 214mm x 278mm min, 10 books/bundle	book	67.28	Admin & Acad	AA	MOOE		29	15	10	10	64	4,305.92	Quarterly	
5020301000	14111531-RE-B02	RECORD BOOK 500 PAGES size: 214mm x 278mm min, 5 books/bundle	book	96.87	Admin & Acad	AA	MOOE		65	15	13	15	108	10,462.13	Quarterly	
5020301000	44122037-RB-P09	RING BINDER PLASTIC 32MM 10 pieces per bundle 16 bundles/pack	bundle	286.51	Admin & Acad	AA	MOOE		20	18	15	10	63	18,050.03	Quarterly	
5020301000	44122101-RU-B01	RUBBER BAND 50 boxes/carton	box	104.08	Admin & Acad	AA	MOOE		10	15	10	10	45	4,683.38	Quarterly	
5020301000	4111604-RU-P02	RULER PLASTIC 450MM 1 piece in individual plastic 50 pieces/box	piece	17.26	Admin & Acad	AA	MOOE		10	5	10	5	30	517.82	Quarterly	
5020301000	44121618-SS-S01	SCISSORS blade length: 65mm 1 piece in individual plastic 36 pairs/box	piece	15.31	Admin & Acad	AA	MOOE		15	15	10	5	45	689.04	Quarterly	
	47131602-SC-N01	SCOURING PAD 20 packs/box	pack	114.84									0	-		
5020301000	60121524-SP-G01	SIGN PEN BLACK liquid/gel ink, 0.5mm needle tip, 12 pieces/box	piece	42.49	Admin & Acad	AA	MOOE		0	20	0	0	20	849.82	Quarterly	
5020301000	60121524-SP-G02	SIGN PEN BLUE liquid/gel ink, 0.5mm needle tip, 12 pieces/box	piece	42.49	Admin & Acad	AA	MOOE		65	110	105	55	335	14,234.42	Quarterly	
	60121524-SP-G03	SIGN PEN RED liquid/gel ink, 0.5mm needle tip, 12 pieces/box	piece	42.49									0	-		
5020301000	44121905-SP-F01	STAMP PAD FELT bed dimension: 60mm x 100mm 12 pieces/pack	piece	30.86	Admin & Acad	AA	MOOE		5	7	7	5	24	740.54	Quarterly	
5020301000	12171703-SI-P01	STAMP PAD INK 50ml (min.) 12 bottles/box	bottle	27.47	Admin & Acad	AA	MOOE		5	7	7	5	24	659.25	Quarterly	
5020301000	44121613-SR-P01	STAPLE REMOVER PLIER TYPE 24 pieces/box	piece	20.28	Admin & Acad	AA	MOOE		13	10	10	5	38	770.52	Quarterly	
5020301000	31151804-SW-H01	STAPLE WIRE HEAVY DUTY 23/13 10 boxes/pack	box	23.06	Admin & Acad	AA	MOOE		55	32	35	12	134	3,090.15	Quarterly	
5020301000	31151804-SW-S01	STAPLE WIRE STANDARD 100 boxes/carton	box	21.10	Admin & Acad	AA	MOOE		70	45	35	12	162	3,418.26	Quarterly	

UACS	Product Code	Item & Specifications/Description	Unit	Price (as of 06/02/2017)	End-USER	Procurement Mode	Estimated Budget		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		Procurement Schedule	Remarks
							MOOE	CO	Qty	Qty	Qty	Qty	Qty	Amount		
	44121615-ST-B01	STAPLER BINDER TYPE 1 unit/box	unit	980.20									0	-		
	44121615-ST-S01	STAPLER STANDARD TYPE load cap: 200 staples min, 1 piece in individual box, 8 pieces/pack	piece	91.64									0	-		
	56101519-TM-S02	TABLE MONOBLOC BEIGE 1 unit/box	piece	1,479.00									0	-		
	56101519-TM-S01	TABLE MONOBLOC WHITE 1 unit/box	piece	1,479.00									0	-		
	44121605-TD-T01	TAPE DISPENSER TABLE TOP 1 piece/box	piece	55.31									0	-		
	31201502-TA-E01	TAPE ELECTRICAL 25 rolls/pack	roll	20.30									0	-		
	31201503-TA-M01	TAPE MASKING 24 mm width: 24mm (±1mm), 12 rolls/pack	roll	61.48									0	-		
5020301000	31201503-TA-M02	TAPE MASKING 48 mm width: 48mm (±1mm), 6 rolls/pack	roll	117.16	Admin & Acad	AA	MOOE	25	20	28	15	88	10,310.08	Quarterly		
5020301000	31201517-TA-P01	TAPE PACKAGING 48 mm width: 48mm (±1mm), 6 rolls/pack	roll	31.18	Admin & Acad	AA	MOOE	25	15	5	5	50	1,559.04	Quarterly		
	31201512-TA-T01	TAPE TRANSPARENT 24 mm width: 24mm (±1mm), 12 rolls/pack	roll	12.18									0	-		
5020301000	31201512-TA-T02	TAPE TRANSPARENT 48 mm width: 48mm (±1mm), 6 rolls/pack	roll	29.58	Admin & Acad	AA	MOOE	75	45	40	16	176	5,206.08	Quarterly		
5020301000	14111704-TT-P01	TOILET TISSUE PAPER 2-PLY sheets 150 pulls, 12 rolls in a pack, 8 packs in a box	pack	75.40	Admin & Acad	AA	MOOE	30	25	20	20	95	7,163.00	Quarterly		
	47121701-TB-P02	TRASHBAG PLASTIC gusseted type, trans, 10 pcs per roll/pack, 30 rolls/pack per sack	roll	156.02									0	-		
	31151507-TW-P01	TWINE PLASTIC 10 rolls/bundle	roll	55.68									0	-		
	47121702-WB-P01	WASTEBASKET 24 pieces/bundle	piece	27.84									0	-		
	60121124-WR-P01	WRAPPING PAPER 20 packs/bundle	pack	143.70									0	-		
	43211507-DCT-02	Desktop Computer	unit	38,488.80									0	-		
	43211503-LCT-01	Laptop Computer	unit	39,239.32									0	-		
	123-SW-LIC	Various Software and Licenses											0	-		
	123-GFA-TIX	Airline Tickets, Local and International Travel											0	-		
CONSUMABLES																
	44103105-BR-B02	INK CART, BROTHER LC39BK, Black	cart	663.52									0	-		
	44103105-BR-C02	INK CART, BROTHER LC39C, Cyan	cart	498.80									0	-		
	44103105-BR-M02	INK CART, BROTHER LC39M, Magenta	cart	498.80									0	-		
	44103105-BR-Y02	INK CART, BROTHER LC39Y, Yellow	cart	498.80									0	-		
	44103105-BR-B04	INK CART, BROTHER LC67B, Black	cart	1,015.00									0	-		
	44103105-BR-C04	INK CART, BROTHER LC67C, Cyan	cart	609.00									0	-		
	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	cart	1,786.40									0	-		
	44103105-BR-C05	INK CART, BROTHER LC67HYC, Cyan	cart	968.60									0	-		
	44103105-BR-M05	INK CART, BROTHER LC67HYM, Magenta	cart	968.60									0	-		
	44103105-BR-Y05	INK CART, BROTHER LC67HYH, Yellow	cart	968.60									0	-		
	44103105-BR-M04	INK CART, BROTHER LC67M, Magenta	cart	609.00									0	-		

UACS	Product Code	Item & Specifications/Description	Unit	Price (as of 06/02/2017)	End-USER	Procurement Mode	Estimated Budget		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		Procurement Schedule	Remarks
							MOOE	CO	Qty	Qty	Qty	Qty	Qty	Amount		
	44103105-BR-Y04	INK CART, BROTHER LC67Y, Yellow	cart	609.00									0	-		
	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart	1,117.08									0	-		
5020301000	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	1,148.40	Admin & Acad	AA	MOOE	35	25	15	10	85	97,614.00	Quarterly		
	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	841.00									0	-		
5020301000	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	870.00	Admin & Acad	AA	MOOE	40	25	15	10	90	78,300.00	Quarterly		
	44103105-EP-B10	INK CART, EPSON C13T105190(73N),Black	cart	475.60									0	-		
	44103105-EP-C10	INK CART, EPSON C13T105290(73N),Cyan	cart	475.60									0	-		
	44103105-EP-M10	INK CART, EPSON C13T105390(73N),Magenta	cart	475.60									0	-		
	44103105-EP-Y10	INK CART, EPSON C13T105490(73N),Yellow	cart	475.60									0	-		
5020301000	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	284.20	Admin & Acad	AA	MOOE	70	57	90	25	242	68,776.40	Quarterly		
5020301000	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	284.20	Admin & Acad	AA	MOOE	25	31	40	15	111	31,546.20	Quarterly		
5020301000	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	284.20	Admin & Acad	AA	MOOE	30	28	43	15	116	32,967.20	Quarterly		
5020301000	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	284.20	Admin & Acad	AA	MOOE	25	28	45	10	108	30,693.60	Quarterly		
	44103105-HP-B02	INK CART, HP C4844A, (HP10), Black	cart	1,734.20									0	-		
	44103105-HP-B07	INK CART, HP C4936A, (HP18), Black	cart	1,096.20									0	-		
	44103105-HP-C07	INK CART, HP C4937A, (HP18), Cyan	cart	800.40									0	-		
	44103105-HP-M07	INK CART, HP C4938A, (HP18), Magenta	cart	800.40									0	-		
	44103105-HP-Y07	INK CART, HP C4939A, (HP18), Yellow	cart	800.40									0	-		
	44103105-HP-B27	INK CART, HP C8765WA, (HP94), Black	cart	1,038.20									0	-		
	44103105-HP-T28	INK CART, HP C8766WA, (HP95), Tri-color	cart	1,264.40									0	-		
	44103105-HP-B29	INK CART, HP C8767WA, (HP96), Black	cart	1,595.00									0	-		
5020301000	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	725.00	Admin & Acad	AA	MOOE	25	20	10	10	65	47,125.00	Quarterly		
5020301000	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	838.68	Admin & Acad	AA	MOOE	10	12	12	10	44	36,901.92	Quarterly		
	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart	1,664.60									0	-		
	44103105-HP-B31	INK CART, HP C9364WA, (HP98), Black	cart	867.68									0	-		
	44103105-HP-B37	INK CART, HP CB314A, (HP900), Black	cart	330.60									0	-		
	44103105-HP-T37	INK CART, HP CB315A, (HP900), Tri-color	cart	423.40									0	-		
	44103105-HP-B21	INK CART, HP CB335WA, (HP74), Black	cart	777.20									0	-		
	44103105-HX-B21	INK CART, HP CB336WA, (HP74XL), Black	cart	1,682.00									0	-		
	44103105-HP-T22	INK CART, HP CB337WA, (HP75), Tri-color	cart	896.68									0	-		
	44103105-HX-T22	INK CART, HP CB338WA, (HP75XL), Tri-color	cart	1,792.20									0	-		
5020301000	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	713.40	Admin & Acad	AA	MOOE	2	2	2	2	8	5,707.20	Quarterly		

UACS	Product Code	Item & Specifications/Description	Unit	Price (as of 06/02/2017)	End-USER	Procurement Mode	Estimated Budget		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		Procurement Schedule	Remarks
							MOOE	CO	Qty	Qty	Qty	Qty	Qty	Amount		
	44103105-HX-B19	INK CART, HP CC641WA, (HP60XL), Black	cart	1,612.40									0	-		
5020301000	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	841.00	Admin & Acad	AA	MOOE		3	3	3	3	12	10,092.00	Quarterly	
	44103105-HX-T19	INK CART, HP CC644WA, (HP60XL), Tri-color	cart	1,850.20									0	-		
5020301000	44103105-HP-B38	INK CART, HP CC653AA, (HP901), Black	cart	713.40	Admin & Acad	AA	MOOE		10	8	8	10	36	25,682.40	Quarterly	
5020301000	44103105-HP-T38	INK CART, HP CC656AA, (HP901), Tri-color	cart	1,136.80	Admin & Acad	AA	MOOE		10	5	5	5	25	28,420.00	Quarterly	
	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	400.20									0	-		
	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	400.20									0	-		
	44103105-HP-B39	INK CART, HP CD971AA, (HP 920), Black	cart	883.92									0	-		
	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	701.80									0	-		
	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	701.80									0	-		
	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	701.80									0	-		
	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	1,386.20									0	-		
5020301000	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	719.20	Admin & Acad	AA	MOOE		10	5	7	5	27	19,418.40	Quarterly	
5020301000	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	922.20	Admin & Acad	AA	MOOE		5	5	5	5	20	18,444.00	Quarterly	
	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	1,734.20									0	-		
	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	1,310.80									0	-		
	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	1,316.60									0	-		
	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL). Yellow	cart	1,316.60									0	-		
5020301000	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	400.20	Admin & Acad	AA	MOOE		10	10	19	10	49	19,609.80	Quarterly	
5020301000	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	400.20	Admin & Acad	AA	MOOE		10	10	26	10	56	22,411.20	Quarterly	
	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	407.16									0	-		
	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	407.16									0	-		
5020301000	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	408.32	Admin & Acad	AA	MOOE		10	8	10	8	36	14,699.52	Quarterly	
5020301000	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	278.40	Admin & Acad	AA	MOOE		10	8	10	8	36	10,022.40	Quarterly	
5020301000	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	278.40	Admin & Acad	AA	MOOE		10	8	10	8	36	10,022.40	Quarterly	
5020301000	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	278.40	Admin & Acad	AA	MOOE		10	8	10	8	36	10,022.40	Quarterly	
5020301000	44103105-LX-B01	INK CART, LEXMARK 10NO217 (#17), Black	cart	1,119.40	Admin & Acad	AA	MOOE		5	5	5	5	20	22,388.00	Quarterly	
5020301000	44103105-LX-C01	INK CART, LEXMARK 10NO227 (#27), Colored	cart	1,334.00	Admin & Acad	AA	MOOE		5	5	5	5	20	26,680.00	Quarterly	
	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	85.61									0	-		
	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	808.52									0	-		
	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart	84.68									0	-		
	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	2,851.28									0	-		

UACS	Product Code	Item & Specifications/Description	Unit	Price (as of 06/02/2017)	End-USER	Procurement Mode	Estimated Budget		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		Procurement Schedule	Remarks
							MOOE	CO	Qty	Qty	Qty	Qty	Qty	Amount		
	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	2,030.00									0	-		
	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	2,917.40									0	-		
	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	3,281.41									0	-		
	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart	4,783.38									0	-		
	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	3,126.20									0	-		
	44103103-HP-B13	TONER CART, HP CB436A, Black	cart	3,590.20									0	-		
	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	3,694.60									0	-		
	44103103-HP-C14	TONER CART, HP CB541A, Cyan	cart	3,329.20									0	-		
	44103103-HP-Y14	TONER CART, HP CB542A, Yellow	cart	3,329.20									0	-		
	44103103-HP-M14	TONER CART, HP CB543A, Magenta	cart	3,329.20									0	-		
	44103103-HP-B15	TONER CART, HP CC364A, Black	cart	8,230.20									0	-		
	44103103-HP-B16	TONER CART, HP CC530A, Black	cart	6,026.20									0	-		
	44103103-HP-C16	TONER CART, HP CC531A, Cyan	cart	5,910.20									0	-		
	44103103-HP-Y16	TONER CART, HP CC532A, Yellow	cart	5,910.20									0	-		
	44103103-HP-M16	TONER CART, HP CC533A, Magenta	cart	5,910.20									0	-		
	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	7,534.20									0	-		
	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	3,474.20									0	-		
	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	3,227.12									0	-		
	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	2,662.20									0	-		
	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	2,778.20									0	-		
	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	2,778.20									0	-		
	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	2,778.20									0	-		
	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	3,184.20									0	-		
	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	3,358.20									0	-		
	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	3,358.20									0	-		
	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	3,358.20									0	-		
	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	8,578.20									0	-		
	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	7,534.20									0	-		
	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	11,130.20									0	-		
	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	11,130.20									0	-		
	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	11,130.20									0	-		
	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	4,228.20									0	-		

UACS	Product Code	Item & Specifications/Description	Unit	Price (as of 06/02/2017)	End-USER	Procurement Mode	Estimated Budget		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		Procurement Schedule	Remarks
							MOOE	CO	Qty	Qty	Qty	Qty	Qty	Amount		
	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	6,026.20									0	-		
	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	6,026.20									0	-		
	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	6,026.20									0	-		
	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	4,460.20									0	-		
	44103103-HX-B28	TONER CART, HP CE505X, Black	cart	7,882.20									0	-		
	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	3,462.60									0	-		
	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart	8,346.20									0	-		
	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	4,344.20									0	-		
	44103103-LX-B03	TONER CART, LEXMARK E360H11P, Black	cart	9,898.28									0	-		
	44103103-LX-B05	TONER CART, LEXMARK T650A11P, Black	cart	10,741.60									0	-		
	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	cart	5,568.00									0	-		
	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	2,946.40									0	-		
	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	3,248.00									0	-		
	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	2,726.00									0	-		
	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	3,108.80									0	-		
	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart	3,062.40									0	-		
	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart	8,120.00									0	-		
	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart	5,150.40									0	-		
	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart	10,556.00									0	-		

TOTAL (A): **1,546,482.58**

B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES

1.a.1.a		ICT Equipment and Software	lot										0	-		
													0	-		
1.a.1.a		Broadband Benchmarking Equipment	System										0	-		
													0	-		
1.a.1.a		Service Vehicle	Unit										0	-		
													0	-		
2.a.2.a		Construction of Buildings	lot										0	-		
													0	-		

TOTAL (B): **-**

C. NON-COMMON USE

UACS	Product Code	Item & Specifications/Description	Unit	Price (as of 06/02/2017)	End-USER	Procurement Mode	Estimated Budget		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		Procurement Schedule	Remarks
							MOOE	CO	Qty	Qty	Qty	Qty	Qty	Amount		
		Office Equipment/Supplies										0	-			
5020301000		Ballpen (Blue)	piece	5.00	Admin & Acad	Shopping B	MOOE		180	95	97	60	432	2,160.00	Quarterly	
5020301000		Binder Clips (32mm)	piece	25.00	Admin & Acad	Shopping B	MOOE		25	25	25	25	100	2,500.00	Quarterly	
5020301000		Binder Clips (50mm)	piece	45.00	Admin & Acad	Shopping B	MOOE		25	25	25	25	100	4,500.00	Quarterly	
5020301000		Board Eraser	piece	20.00	Admin & Acad	Shopping B	MOOE		15	10	10	10	45	900.00	Quarterly	
5020301000		Bondpaper, US, Short	ream	165.00	Admin & Acad	Shopping B	MOOE		60	10	5	5	80	13,200.00	Quarterly	
5020301000		Bondpaper, Ordinary, Short	ream	113.50	Admin & Acad	Shopping B	MOOE		20	15	15	10	60	6,810.00	Quarterly	
5020301000		Bondpaper, Ordinary Long	ream	130.00	Admin & Acad	Shopping B	MOOE		5	5	5	5	20	2,600.00	Quarterly	
5020301000		Brown Envelope (short) (500's)	box	381.54	Admin & Acad	Shopping B	MOOE		3	3	3	3	12	4,578.48	Quarterly	
5020301000		Chalk (Colored)	box	37.90	Admin & Acad	Shopping B	MOOE		3	3	3	3	12	454.80	Quarterly	
5020301000		Chlorine	kgs	150.00	Admin & Acad	Shopping B	MOOE		10	15	7	8	40	6,000.00	Quarterly	
5020301000		Clear Book Refill (Plastic, Long)	pack	19.10	Admin & Acad	Shopping B	MOOE		2	2	2	2	8	152.80	Quarterly	
5020301000		Continuous Paper (11x9.5, 2 ply)	box	716.04	Admin & Acad	Shopping B	MOOE		4	4	4	4	16	11,456.64	Quarterly	
5020301000		Correction Pen	piece	33.00	Admin & Acad	Shopping B	MOOE		90	75	79	25	269	8,877.00	Quarterly	
5020301000		Desktop File Tray	piece	550.00	Admin & Acad	Shopping B	MOOE		5	5	5	5	20	11,000.00	Quarterly	
5020301000		Dishwashing Liquid	bottle	58.90	Admin & Acad	Shopping B	MOOE		5	10	6	5	26	1,531.40	Quarterly	
5020301000		Double Sided Tape	roll	26.50	Admin & Acad	Shopping B	MOOE		55	55	90	45	245	6,492.50	Quarterly	
5020301000		Expanded Folder	piece	10.00	Admin & Acad	Shopping B	MOOE		50	42	210	0	302	3,020.00	Quarterly	
5020301000		Illustration Board	piece	20.00	Admin & Acad	Shopping B	MOOE		10	5	10	5	30	600.00	Quarterly	
5020301000		Laminating Film	box	200.00	Admin & Acad	Shopping B	MOOE		2	2	2	2	8	1,600.00	Quarterly	
5020301000		Lever Arc File Folder (long 2 - hole)	piece	690.00	Admin & Acad	Shopping B	MOOE		20	20	20	20	80	55,200.00	Quarterly	
5020301000		Mailing Envelope (short) (500's)	box	110.00	Admin & Acad	Shopping B	MOOE		5	5	5	5	20	2,200.00	Quarterly	
5020301000		Manila Paper	piece	2.70	Admin & Acad	Shopping B	MOOE		15	25	5	10	55	148.50	Quarterly	
5020301000		Mechanical Lead (.5)	tube	35.00	Admin & Acad	Shopping B	MOOE		2	2	2	2	8	280.00	Quarterly	
5020301000		Mimeo Paper (WW/A4)	ream	160.00	Admin & Acad	Shopping B	MOOE		70	35	25	25	155	24,800.00	Quarterly	
5020301000		Mimeo Paper (WW/Long)	ream	148.40	Admin & Acad	Shopping B	MOOE		68	40	40	25	173	25,673.20	Quarterly	
5020301000		Mimeo Paper (GW/Long)	ream	95.40	Admin & Acad	Shopping B	MOOE		85	35	65	50	235	22,419.00	Quarterly	
5020301000		Paper Fastener plastic	box	23.75	Admin & Acad	Shopping B	MOOE		45	25	37	12	119	2,826.25	Quarterly	
5020301000		Paste with Spreader	jar	31.80	Admin & Acad	Shopping B	MOOE		3	5	5	4	17	540.60	Quarterly	
5020301000		Pentel Pen (black/blue)	piece	37.10	Admin & Acad	Shopping B	MOOE		15	10	10	5	40	1,484.00	Quarterly	
5020301000		Pentel Pen Ink (black/blue)	bottles	79.50	Admin & Acad	Shopping B	MOOE		10	5	13	5	33	2,623.50	Quarterly	
5020301000		Photopaper	piece	3.00	Admin & Acad	Shopping B	MOOE		20	15	10	10	55	165.00	Quarterly	

UACS	Product Code	Item & Specifications/Description	Unit	Price (as of 06/02/2017)	End-USER	Procurement Mode	Estimated Budget		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		Procurement Schedule	Remarks
							MOOE	CO	Qty	Qty	Qty	Qty	Qty	Amount		
5020301000		Picture Frame (A4)	piece	70.00	Admin & Acad	Shopping B	MOOE		11	5	5	10	31	2,170.00	Quarterly	
5020301000		Push Pins	box	20.00	Admin & Acad	Shopping B	MOOE		15	5	10	5	35	700.00	Quarterly	
5020301000		Ring Binding 1"	piece	25.00	Admin & Acad	Shopping B	MOOE		25	15	30	25	95	2,375.00	Quarterly	
5020301000		Ring Binding 2"	piece	95.00	Admin & Acad	Shopping B	MOOE		10	15	5	20	50	4,750.00	Quarterly	
5020301000		Ring Binder (Bufalo Folder)	piece	475.00	Admin & Acad	Shopping B	MOOE		0	0	400	0	400	190,000.00	Quarterly	
5020301000		Round Head Fastener	box	38.00	Admin & Acad	Shopping B	MOOE		60	0	0	0	60	2,280.00	Quarterly	
5020301000		Signpen Refill (blue)	piece	14.90	Admin & Acad	Shopping B	MOOE		25	36	25	20	106	1,579.40	Quarterly	
5020301000		Sliding Folder (short)	piece	5.30	Admin & Acad	Shopping B	MOOE		35	15	40	15	105	556.50	Quarterly	
5020301000		Sliding Folder (Long)	piece	6.40	Admin & Acad	Shopping B	MOOE		55	25	20	30	130	832.00	Quarterly	
5020301000		Special Paper (short) (500's)	ream	600.00	Admin & Acad	Shopping B	MOOE		3	3	3	3	12	7,200.00	Quarterly	
5020301000		Special Paper (long) (500's)	ream	730.00	Admin & Acad	Shopping B	MOOE		4	4	4	2	14	10,220.00	Quarterly	
5020301000		Stapler #10	piece	53.00	Admin & Acad	Shopping B	MOOE		15	10	15	15	55	2,915.00	Quarterly	
5020301000		Stapler #35	piece	91.64	Admin & Acad	Shopping B	MOOE		10	14	12	8	44	4,032.16	Quarterly	
5020301000		Sticker Paper	piece	5.00	Admin & Acad	Shopping B	MOOE		60	55	70	50	235	1,175.00	Quarterly	
5020301000		Styrofoam 1/2	piece	34.00	Admin & Acad	Shopping B	MOOE		25	5	3	3	36	1,224.00	Quarterly	
5020301000		Styrofoam 1"	piece	63.60	Admin & Acad	Shopping B	MOOE		20	5	5	6	36	2,289.60	Quarterly	
5020301000		Tabloid Bondpaper (11x17)	ream	397.00	Admin & Acad	Shopping B	MOOE		2	2	2	2	8	3,176.00	Quarterly	
5020301000		Thumbtacks	box	8.00	Admin & Acad	Shopping B	MOOE		20	10	10	12	52	416.00	Quarterly	
5020301000		Typewriter Ribbon	piece	16.35	Admin & Acad	Shopping B	MOOE		10	8	10	7	35	572.25	Quarterly	
5020301000		Whiteboard Pen	piece	50.00	Admin & Acad	Shopping B	MOOE		55	100	85	45	285	14,250.00	Quarterly	
		Consumables											0	-		
5020301000		Copy Printer Ink	bottles	1,080.24	Admin & Acad	DC	MOOE		50	25	25	20	120	129,628.80	Quarterly	
5020301000		Epson LQ-300 Ribbon	piece	180.00	Admin & Acad	Shopping B	MOOE		20	15	20	10	65	11,700.00	Quarterly	
5020301000		Epson LQ-310 Ribbon	piece	165.00	Admin & Acad	Shopping B	MOOE		50	50	50	45	195	32,175.00	Quarterly	
5020301000		Epson LQ-590 Ribbon	piece	450.00	Admin & Acad	Shopping B	MOOE		45	35	25	25	130	58,500.00	Quarterly	
5020301000		Epson LQ-2180 Ribbon	piece	900.00	Admin & Acad	Shopping B	MOOE		20	15	15	15	65	58,500.00	Quarterly	
5020301000		Epson LX-300 Ribbon	piece	140.00	Admin & Acad	Shopping B	MOOE		10	10	10	10	40	5,600.00	Quarterly	
5020301000		HP Ink # 27 (black)	piece	1,100.00	Admin & Acad	Shopping B	MOOE		5	5	5	5	20	22,000.00	Quarterly	
5020301000		HP Ink #28 (colored)	piece	1,200.00	Admin & Acad	Shopping B	MOOE		5	5	5	5	20	24,000.00	Quarterly	
5020301000		Master	rolls	1,960.00	Admin & Acad	DC	MOOE		25	15	15	10	65	127,400.00	Quarterly	
5020301000		Toner TN116	rolls	3,437.50	Admin & Acad	DC	MOOE		15	22	21	10	68	233,750.00	Quarterly	
5020301000		Toner TN114	rolls	3,125.00	Admin & Acad	DC	MOOE		2	2	2	2	8	25,000.00	Quarterly	

UACS	Product Code	Item & Specifications/Description	Unit	Price (as of 06/02/2017)	End-USER	Procurement Mode	Estimated Budget		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		Procurement Schedule	Remarks
							MOOE	CO	Qty	Qty	Qty	Qty	Qty	Amount		
TOTAL (C):															1,207,760.38	
D. TOTAL (A + B+C):															2,754,242.96	
E. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)															275,424.30	
F. GRAND TOTAL (D + E)															3,029,667.26	

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

MIGUEL M. BIDON,MM

 Property/Supply Officer

Certified Funds Available /
 Certified Appropriate Funds Available:

LYLWIN THERESA G. ALCOBER

 Accountant / Local Budget Officer

Approved by:

VALERIO B. CABALO, Ph.D

 VPAF (OIC)

Date Prepared: November 28, 2017